

Luccombe Parish Council

Minutes of a Meeting held at 7:30pm on Weds 27^h May 2026 in Luccombe Village Hall,
Luccombe

This was the Annual Meeting of the Parish Council

Present: Cllr Dascombe (Chair) (JD), Cllr Harding (Vice Chair) (MH) Cllr Gande (RAG)
Cllr Stapleford (JS) Cllr Mullis (RM), Cllr Farmer, (RF) Cllr Gummer (RG), Somerset
Cllrs Nicholson (FN) (until 21:15) and Pugsley (SP) and Dr Flind (Clerk)

Members of the public present: R Clements (until 21:15), S Camp (until 21:15), S
Murrell

The meeting commenced at 20:07 having followed the Annual Parish Meeting.

2627/01 Election & Declaration of Chair	Cllr Dascombe was re-elected to the position of Chair Proposed: JS Seconded: RAG	
2627/02 Election & Declaration of Vice Chair	Cllr Harding was re-elected to the position of Vice Chair Proposed: RM Seconded: RG	
2627/03 Apologies & Declarations of Interest	There were no apologies or declarations of interest	
2627/04 Minutes	It was resolved that the minutes of the meeting held on 25 th February 2026 be accepted as a true and accurate record. Proposed: JS Seconded: JD	
2627/05 Matters arising from the minutes	Grit bins had already been discussed at the APM, but Cllrs questioned the efficacy of the latchable bins and discussed seeking other solutions. The locations of some of the bins are also not ideal, but they must be off the highway. Cllrs agreed to discuss it at the Highways LCN and add it to the agenda of our next meeting so that a decision can be made prior to winter grit distribution. The Clerk gave an update on Wychanger Orchard where a small area is now being mowed regularly - as agreed via email following our previous meeting - so that villagers can enjoy the space, and it is being used. RG said she had been told by the National Trust that nobody was allowed into the	

Luccombe Parish Council

	field unless the mowed area was fenced off, due to health and safety concerns around the unfenced ponds, and that the Trust will not be putting cattle in there at any time. (Following the meeting, the National Trust confirmed that both of these statements were inaccurate).	
2627/06 Members Reports	JD mentioned a highways issue where a caravan had been damaged by a drain cover that flipped up in the road at West Luccombe. It was advised that the caravan owner could make a claim for damages from Somerset Council. S Murrell kindly reported the issue on the SC portal whilst the meeting was in progress and it has now been repaired.	
2627/07 Luccombe Village entrance signs	The Clerk attempted to obtain quotes for this work prior to the meeting but was unsuccessful, however Cllrs agreed to continue to pursue it as it is considered important. We have had a quote from Highways for installation, Cllr Mullis has a licence for working alongside the Highway so we may be able to reduce costs if he is able to install the sign voluntarily.	Clerk
2627/08 Parking Issues in Luccombe Village	Parking Issues in Luccombe Village Parking is worse now than it has ever been. There have been issues with unused/scrap cars in the village car parks taking up valuable space. RG was asked to move her broken down car which has been parked in the visitors car park for six months so that it is not sticking out into the road and causing a hazard. One of the poles in the grass beside the village hall has come out and people have been parking on the grass there. RM volunteered to put the pole back in. Clerk to arrange meeting with NT to discuss possible solutions including expanding the parking area behind Staddons or in the centre of the village.	Clerk RM
2627/09 Members of the public question time	No members of the public asked to speak	
2627/10 Finance	a) Receive and approve report from Internal Auditor The internal audit has been concluded with no issues raised. Cllrs approved the report. b) Receive and approve the Annual Governance and Accountability Return – Section 1 The Annual Governance Statement The Statement was approved by the Council and signed by the Clerk and the Chair.	

Luccombe Parish Council

	c) Receive and approve the Annual Governance and Accountability Return – Section 2 The Accounting Statements The Statements were approved by the Council and signed by the Clerk and the Chair All three were Proposed: MH Seconded: RM d) Approve the notice period for the exercise of public rights. This will be from Wednesday 24th June – Tuesday 4th August 2026 Proposed: JS Seconded: RF e) Receive and approve Certificate of Exemption re: Annual Return The Certificate was approved by the Council and signed by the Clerk and the Chair. Proposed: JS Seconded: RF f) Parish laptop upgrade. The Clerk advised that the Parish laptop is now 13 years old and about to keel over. She obtained quotes for a laptop, mouse, laptop bag and Windows licence totalling £750.29. Cllrs agreed that this was acceptable and to go ahead and purchase. As the Council does not have a debit card the Clerk will pay for it and claim it back as expenses, to be paid by cheque. Proposed: JD Seconded: RM g) Bank reconciliation - Statements signed and dated by RM h) Asset register. The Clerk requested permission to update the asset register and remove unused assets in accordance with SAPPP guidance. Cllrs agreed to the update and removal of the lawnmower, printer and Toshiba laptop once it is replaced. Proposed: RF Seconded: RM i) Insurance renewal. The Clerk advised that our insurance premium has risen from £214 to £241 per year, due to the rise in precept. Councillors approved this and Clerk to make payment by 1st of June. Proposed: MH Seconded: JD j) Approve payments and bank transfer Councillors agreed the following payments which were not on the schedule of regular payments: Clerks expenses (stamps and mileage to internal auditor): £82.80	Clerk
--	---	--------------

Luccombe Parish Council

	Cheques were also signed for the annual website hosting, Insurance and SALC fees, which are on the schedule of regular payments	
2627/11 Items for information or future agendas	The Clerk mentioned a drop-in community event being held in Porlock Village Hall on 12 th June 2026, from 10.30am – 4.00pm which is a Porlock vale Community Services Launch Day with Porlock Vale CIC	
13. Date & venue of next meeting	To be held at Luccombe Village Hall in Luccombe on Wednesday 26 th August 2026. Meeting closed at 21:44	

Signed.....

Date.....

Signed.....

Date.....